

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
May 19, 2023

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Zoom and in the Mayo-Underwood Conference room 127CW.

MEMBERS PRESENT

Kirsti Singer
Jennifer Tucker
Nicole Newsom
Jonathan Keefe
Ashley Clark
Jennifer Pollard
Jessika Vance-Morgan

DPL STAFF PRESENT

Tasha Stewart, Administrative II Section Supervisor
Jeff Bardroff, Board Administrator
Barry N. Sullivan, Board Counsel
Kristen Lawson, Commissioner
Gabriel Dent, Board Administrator

MEMBERS ABSENT

None

GUEST

CALL TO ORDER

Board Chair Ashley Clark called the meeting to order at 10:03 a.m.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the March 24, 2023 board meeting. Jennifer Pollard made the motion to approve the meeting minutes, Kirsti Singer seconded the motion and the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statements for March and April 2023 with no additional questions.

DPL REPORT

Commissioner Lawson shared administrative changes with Section Supervisor II Position. Tasha Stewart accepted another position. The Department is currently working on her replacement.

LEGAL COUNSEL

None

OLD BUSINESS

Linked In - The board discussed misleading ADOS testing concerns. No action was taken.

NEW BUSINESS

ABAI licensing committee information - Ashley Clark discussed information sharing and ethical concerns with Chat GPT-generated patient notes with the board. No action was taken.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (607) active licenses: (567) active behavior analysts; (21) active assistant behavior analysts

with (2) being Active-Active Not Eligible to Practice; (17) active licensed temporary behavior analysts with (2) being Active-Active Not Eligible to Practice, (2) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

1 report due; Annual Report Due

- Temporary Behavior Analyst
 - Due 5/18/2023
 - Email Notification Sent 4/2/23
 - Email Notification Sent 5/18/22
 - Phone call notification on 5/22/23

The board reviewed the Supervisor Compliance Report with no changes made. Ashley Clark made the motion to approve the supervisor compliance report, and Kirsti Singer seconded the motion and the motion carried.

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed 18 applications and made the recommendation to approve all 18 applications. The application Committee made a motion to approve the applications committee’s recommendations, Kirsti Singer seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

2022ABA00002 – The committee discussed who would give an upcoming deposition for a subpoena regarding a civil matter from the mentioned complaint. The committee made the motion to recommend Kirsti Singer to give deposition, and Jennifer Tucker to assist if needed. Ashley Clark seconded the motion and the motion carried.

TRAVEL & PER DIEM

A motion was made by Kirsti Singer to approve travel and per diem for all members attending the May 19, 2023 meeting. Jonathan Keefe seconded the motion and the motion carried.

NEXT MEETING

The next scheduled board meeting will take place on Friday, June 23, 2023, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Ashley Clark made a motion to adjourn at 11:04 a.m. having no further items of discussion. Jonathan Keefe seconded the motion and the motion carried.

Ashley Clark



Board Chair